UPDATED SURVEY

D.U.V.R.I.

Unified Document for the Assessment of Interference Risks among concomitant activities carried out in the same work environment
(pursuant to the provisions of Art. 26 of Italian Leg. Decree 81/2008 and amendments)

English version

(Courtesy translation. If for any reason an interpretation is needed, reference must be made to the Italian text only)

Myplant & Garden

17 – 20 febbraio 2024

Exhibition Centre: fieramilano

Rev.	Date	Organiser	Manager Company of the Exhibition Centre
0.0	09/02/2024	V group srl	FIERA MILANO
		Contact person of the Organiser for the exhibition safety (RSO) Arch Valeria Randazzo	

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1. Introduction

This D.U.V.R.I. (Unified Document for the Assessment of Interference Risks) document was prepared pursuant to art. 26, paragraph 3(c) of the Italian Legislative Decree 81/08, and aims to inform Exhibitors of possible interference risks, through a survey assessment of the standard risks related to the type of service, which could potentially arise from the preparation, assembly, disassembly and post-disassembly activities of the exhibition. The D.U.V.R.I. it also allows the Exhibitors to fulfill the obligations provided by the Interninisterial Decree 22-7-2014 (known as the "Decreto Palchi"), or the preparation of the D.U.V.R.I. or the application of Title IV of the Legislative Decree 81/08 as employer customers.

2. Definitions

Manager of the Exhibition Centre	*Legal entity managing the Exhibition Centre*
Organiser	*Legal entity organising the exhibition*
Customer	*Entity on whose behalf the entire work is carried out, regardless of any splitting of its implementation*
Exhibitor	*Company, or other legal entity, participating in the exhibition with availability of a specific area*
Fitter	*Entity which is the holder of the contract for the stand assembly and disassembly and possible construction of the exhibition structures*
Exhibition centre	*fixed structure, or other space intended to host the exhibition, with its own logistical organisation and related practicability, intended for exhibitions*
Stand	*a single area dedicated to the participation by the Exhibitor in the exhibition*
Fitted complementary spaces	*Area fitted for conference rooms, shows, offices and other services in support of the exhibition*
Fitting structure	*set of elements used to fit up a stand or a fitted complementary space*
Tent structure	*load-bearing structure with cover sheet, both open and closed at the sides*
Self-employed person	*Natural person whose professional activity contributes to the realisation of the work without any subordination obligation*
Interference risks	*Circumstance in which there is risky contact between the Customer's and the Contractor's personnel or between the personnel of different companies operating simultaneously in the same company area with independent contracts*
DDLS	*Employer Delegate for Safety*
RSG	*Contact person of the Manager for the exhibition safety, appointed by the Manager to interface on exhibition safety issues with the contact persons appointed by the Organiser and the Exhibitor*
RSO	*Contact person of the Organiser for the exhibition safety, appointed by the Organiser to interface on exhibition safety issues with contact persons appointed by the Manager and the Exhibitor*
RSE	*Contact person of the Exhibitor for the exhibition safety, appointed by the Exhibitor to interface on exhibition safety issues with the contact persons appointed by the Manager and the Organiser*

3. General information

3.1 Manager of the Exhibition Centre

Company name:	Fiera Milano S.p.A.
Registered Office:	P.le Carlo Magno, 1 – 20149 Milano
Administrative Headquarters:	S.S. del Sempione, 28 - 20017 Rho (Milano)
E-mail (PEC)	sicurezza@pec.fieramilano.it
Other email	sicurezza.mostra@fieramilano.it
Health & Safety Office contacts (For DUVRI info)	02.4997.7983 / 6712 / 6666 / 6412
VAT no.	13194800150
Number of CCIAA:	REA MI n.1623812
INPS - SOCIAL SECURITY no.:	4960700978/02
Chief Executive Officer:	Francesco Conci
Employer's Delegate for Safety and the Environment	Alessandro Pavesi 02.4997.7698 Cell. 347.2305738 alessandro.pavesi@fieramilano.it
Employer's Delegate for Food Safety	Simona Capettino 02.4997.6183 Cell. 366.5772792 simona.capettino@fieramilano.it
HSE Manager	Daniele Acquaroli Cell. 345,5959381 daniele.acquaroli@fieramilano.it
Head of the Prevention and Protection Service (RSPP):	Roberto Leporati 02.4997.6412 Cell. 331.6240607 roberto.leporati@fieramilano.it
Exhibition Safety Coordinator	Donato Cornacchia 02.4997.7983 Cell. 346.5018173 donato.cornacchia@fieramilano.it
Workers' Safety Representatives (RLS)	Lucia Atti 02.4997.6743 lucia.atti@fieramilano.it
	Cristian Broussard 02.4997.6398 cristian.broussard@fieramilano.it
	Donato Pavesi 02.4997.6704 donato.pavesi@fieramilano.it
Competent Doctor Coordinator	Dott. Giorgio Codecà 0381 82304 int. 1 s.rondina@apgroupsrl.it

3.2 Exhibition Organiser

Company name:	V Group S.r.l.
Registered office:	Via Emilia, 155 – 47921 Rimini
Contacts:	Via Legnone, 4 – 20158 Milano
	Tel. 026889080
	info@myplantgarden.com
VAT no.:	08675530961
Number of the Chamber of Commerce, Industry, Craftsmanship and Agriculture:	REA: MI - 2041432
INPS - SOCIAL SECURITY no.:	4985673415
Legal representative and Chief Executive Officer CEO:	Arch. Valeria Randazzo
Contact person for the exhibition safety (RSO)	Arch. Valeria Randazzo
Head of the Prevention and Protection Service (RSPP):	Sandro Stamerra
Company doctor:	Raffaella Dacomo

3.3 Scheme of Contractual realations

3.4 Description of the typical work stages of the events

Preparation

The preparation phases that anticipate the assembly, for example, are:

- cleaning of spaces;
- ground marking of stands and special areas;
- preparation for ceiling suspensions (e.g. hangers for ceiling hook structures, special technological systems);
- laying of carpet;
- preparation of technological systems serving the stands;
- assembly of pre-fitted stands;
- signposting.

Assembly

All activities that take place during a specific period of time, defined by the Manager/Organiser, prior to the individual exhibition, and that include, for example, access of vehicles, loading and unloading of goods even with the use of lifting equipment, stand assembly, etc.

Exhibition

The exhibition phase consists of the execution of the event.

Disassembly

All activities that take place during a specific period of time, decided by the Manager/Organiser, after the exhibition, and that include, for example, access of vehicles, loading and unloading of goods even with the use of lifting equipment, stand disassembly, etc.

After disassembly

After disassembly, activities are planned for the original restoration of the halls, in which only the Contractors of the Manager/Organiser operate, with the following activities (listed in a non-exhaustive list): removal of waste and cleaning of spaces, removal of ceiling suspensions (hangers for ceiling hook structures, signposting, special technological systems), removal of carpet, removal of technological systems serving the stands, signposting.

3.5 Fiera Milano and Organiser Contractors

The list of contractors and self-employed workers appointed by Fiera Milano and the Organizer, with the work schedule, is available in **Annex 1** of this D.U.V.R.I.
It should be noted that the construction of the stands commissioned from Fiera Milano, including the pre-fitted and customized stands, was contracted out to the company Nolostand Spa which developed a single document (DVRS) containing the assessment of the risks deriving from the various work activities and accompanied by a specific time schedule that highlights the sequence of carrying out the same activities.

3.6 Verification of technical and professional suitability of contracted companies and self-employed workers

The technical and professional suitability of the Contracted companies and self-employed workers appointed by Fiera Milano and Organiser has been verified in compliance with the provisions of Article 26, paragraph 1 lett. a) of the Italian Legislative Decree 81/2008 and the current regulations, acquiring the prescribed documents.

4. Information on the Exhibition Centre

4.1 General information

Information concerning the safety of the Exhibition Centre, in accordance with current and applicable legislation, is available on the Manager's website (www.fieramilano.it, in the link to the Exhibition, in the "Exhibitors - Technical Information" section), under the heading "Exhibition Centre Safety Descriptive File".

General floor plan of the Exhibition Centre:

4.2 Information about the Exhibition Centre emergency plan

Fiera Milano has prepared the "Centre Emergency Plan" according to the activities that characterise the various events it hosts. The purpose of the emergency plan is to inform those in the Centre of the behaviour rules to be followed in case of events defined as “emergency situations”. Companies and self-employed workers operating within the fieramilano (Rho) Exhibition Centre were informed of the contents of the Emergency Plan when the contract was signed.
On its website Fiera Milano has made available an "emergency leaflet" that shows the behaviour to be taken and the telephone number to be used in case of emergency.

TO CALL THE OPERATIONS CENTRE IN CASE OF EMERGENCY IN THE fieramilano EXHIBITION CENTRE DIAL:
FROM TELEPHONE: +39.02.4997.7210
FROM INTERNAL TELEPHONES: 7210

The following is an excerpt of the aforesaid Emergency Plan:

1. Introduction

Legislative Decree 81/2008 (hereinafter D. L. 81/08) implements European Community directives concerning measures for safeguarding the health and safety of workers in public and private workplaces. In particular D.L. 81/08 sets out to evaluate, reduce and control risks to the health and safety of workers in the workplace by coordinating the actions of multiple parties, each of whom is subject to obligations and sanctions.
More specifically, D.L. 81/08 provides for the adoption of all measures required to prevent fire and to limit the consequences in case of occurrence, also by preventively appointing workers to implement fire prevention, fire fighting, evacuation in case of immediate and serious hazard, rescue and first aid procedures and, more generally, to deal with emergencies. These workers must be appropriately trained.
Fiera Milano has drawn up its Emergency Plan on the basis of the many different and complicated aspects characterising the Events hosted in the Exhibition Centre.
Being well aware that the efficiency of an Emergency Plan lies in the immediate and coordinated reaction of the various people concerned and equally mindful of the fact that exhibitors and visitors cannot be trained for this eventuality due to the very nature of exhibitions, Fiera Milano has established a special service for dealing with emergency situations.
In the event of an emergency, those present must strictly follow the instructions given by the surveillance and safety personnel and, if requested, must leave the working or exhibition areas in an orderly manner after having deactivated the systems for which they are responsible.
This document is intended to inform Exhibitors and Organisers of the behaviour rules to be followed in case of events defined as "Emergency Situations", with the obligation to disseminate such information to all persons who, on their behalf, will operate within the Exhibition Centre.
“Emergency situations” have been considered to be those particular events that require, because of the seriousness that can result for people and property, an effective emergency response plan, prepared in advance, to be able to deal with them in conditions previously controlled and tested.
The Emergency Plan was drafted taking into account the factors which influence implementation of the plan itself through their presence or status at the time of the event.

2. Events classified as "Emergency situations"

Events considered as "Emergency Situations" are:

1. Evacuation,
2. Severe fire (or advanced fire) (*),
3. Health emergency,
4. Structural collapse or failure (*),
5. Threats or acts of sabotage (*),
6. Explosion (*),
7. Gas leakage (*),
8. Minor fire (or outbreak of fire) (*),
9. Natural disaster (*),
10. Accident in a heating plant,
11. Accident in areas managed by third parties,
12. Black-out in electric cabinet (*),
13. Helipad incident.

Emergencies marked with (*) may evolve into partial or general evacuations.

3. Purpose of plan

The emergency plan aims to regulate the behaviour and first manoeuvres to be carried out during an emergency, allowing the following main objectives to be achieved in the shortest possible time:

1. Safeguarding people,
2. Safeguarding process plants,
3. Subdividing and containing fire,
4. Protecting property and equipment,
5. Fully resolving the emergency.

In order to achieve these objectives:

- Everyone in a real or potential emergency situation must act and behave according to set procedures, first of all informing the **OPERATIONS CENTRE** by dialling **+39.02.4997.7210** or **7210** from the internal service phones. The Operations Centre will call in the emergency services required for the type of event.
- The emergency must be addressed in a concerted, orderly fashion so that everyone know what to do in advance and can integrate and cooperate with other rescue workers.
- Everyone must know who to ask for instructions, who to receive orders from, who to inform as regards developments of the situation, who to communicate with and how.
- The Operations Centre must always be aware of the situation in order to deploy the necessary internal and external emergency resources.

4. Information

In order to control the emergency event, everyone is required to carry out a limited number of basic operations in the right sequence and, most importantly, to coordinate with the operations of other people.
For this purpose, during normal exhibition activities, (pre-assembly, stand assembly, exhibition, dismantling) exhibitors must scrupulously observe the safety measures contained in the Technical Regulations, know their way around the pavilion in which they are operating by locating emergency exits and fire-fighting facilities of the showroom on the displayed Evacuation Floor Plans. Similarly, they must also know how to reach the meeting point in case of emergency.

5. Collaboration with safety and rescue workers in case of emergency

The best way of cooperating with the safety staff is not to interfere with their operations but, only if asked, to put your skill and experience, together with your knowledge of the area and the machinery and equipment on display, at their disposal.

6. General behaviour in the event of an emergency

1. Keep calm.
2. Avoid generating panic to other people.
3. Inform the **Operation Centre**
4. Do not move in a disorderly manner, do not run, follow the evacuation routes in an orderly manner
5. Provide assistance to those in need if you are sure to succeed.
4. Strictly observe the provisions of this plan and the orders given by the safety operators.
5. Do not return to the building until safety conditions are restored.

7. Emergency call

Anyone inside the Exhibition Centre can activate emergency services by simply calling the emergency number:

- **From telephones:** +39.02.49977210
- **From internal telephones:** 7210

If necessary, the calling procedure is as follows:

1. Indicate where the event occurred: Pavilion, showroom or floor, etc.
2. Describe the type of emergency (fire, flooding, collapse, etc.).
3. Indicate the extent of the incident (damage to buildings, harm to people).
4. Indicate if there are injured people and their number, if known.
5. Give your name, surname and phone number (if available).

The Operations Centre will start contacting the emergency teams while you are providing details on the emergency.

8. Evacuation procedure

WHO:

Everyone in the building except for emergency service teams.

WHEN:

The evacuation order is given by the Fiera Milano Manager. Visitors and staff may leave the building, even without being specifically told to do so should they consider themselves in danger. They must follow the procedures shown on this plan.

HOW:

a. Keep calm.
b. Follow the evacuation routes which are marked and indicated on the displayed floor plans.
c. Never use lifts and routes other than those indicated.
d. Go to the outdoor assembly points marked on the plans on display (see floor plan below).
Personnel must on no account leave the assembly points.

9. **Exhibition Centre meeting points shown on the emergency plan:**

4.3 Active safety services and facilities

The following safety services will be available at the Exhibition Centre during the assembly, exhibition and disassembly phases of the event:

- Operation Centre
- Fire-fighting first aid
- Medical first aid (with defibrillators)
- Fire-fighting

5. Description of the event

5.1 Type of event

The Exhibition "my plant & garden"

5.2 Date

The event will take place from 17 to 20 febbrary 2024.

5.3 Place

The event uses the halls 8-12-16-20

5.4 Operating timing

The work for the assembly and disassembly of the event takes place with the following timing:

ACTIVITIES	WORKING PERIOD
Assembly pre-fitted	Dal 9 al 20 feb 2024
Assembly	Dal 17 al 20 feb 2024
Sample introduction	Dal 20 feb 2024 dalle 14 alle 16.00
Evening disassembly	Dal 23 feb dalle 17:00 alle 00.00
Disassembly	Dal 23 feb al 25 feb 2024
Disassembly pre-fitted	Dal 24 feb al 26 feb 2024

Official assembly and disassembly for Exhibitors:

February 21 - 23, 2024
Halls 8 - 12 - 16 - 20
fieramilano, Rho

	DAYS	OPENING HOURS of the halls from	OPENING HOURS of the halls to	TYPE OF VEHICLE ALLOWED	ENTRANCE GATES
SETTING UP	**PLEASE DISPLAY A REFERENCE PHONE NUMBER ON THE DASHBOARD OF THE VEHICLE.**				
	Saturday, February 17	7:30 AM	6:30 PM	**all types**	- **PORTA SUD - PORTA EST** (pedestrian) - **CARGO 1** GPS + 45°31'22.67",+9°4'51.21" - **CARGO 5** GPS + 45°31'14",+9°4'33.76" (open until 12 p.m)
	Sunday, February 18	7:30 AM	6:30 PM		
	Monday, February 19	7:30 AM	6:30 PM		
	Tuesday, February 20	7:30 AM	2:00 PM		
	PLEASE NOTE: On February 20th - all private cars that do not have to download exhibition material will not be allowed to drive up to the level of halls but will have to stop in Largo Nazioni. - The assembly activities must be finished by 2:00 pm in order to allow Fiera Milano to carry out the very last operations for the exhibition preparation. Only exhibitors are allowed to stay inside their booth until 6 p.m.				
DISMANTLING	Friday, February 23	5:00 PM	5:30 PM	* **hand parcels only**	- **PORTA SUD - PORTA EST** (pedestrian) - **CARGO 1** GPS + 45°31'22.67",+9°4'51.21"
		5:30 PM	7:00 PM	**less than 7,5 tons**	
		7:00 PM	12:00 AM	**all types**	
	Saturday, February 24	7:30 AM	6:30 PM		- **PORTA SUD - PORTA EST** (pedestrian) - **CARGO 1** GPS + 45°31'22.67",+9°4'51.21" - **CARGO 5** GPS + 45°31'14",+9°4'33.76" (open until 12 p.m)
	Sunday, February 25	7:30 AM	6:30 PM		

Any extensions must be requested directly by the Exhibitors to the Fiera Milano/Customer Service office.
For more details, see the mobilisation circular.

6. Information on Environmental Risks in the Exhibition Centre and implemented preventive measures

Environmental Risks Sheet n° 6.1			Areas in exhibition assembly/disassembly
Exposed subjects			Personnel in the areas
Period concerned			☒ Assembly ☒ Disassembly ☐ Show ☐ Other
Area			Indoor and outdoor areas
Hazard	**Type of risk**	**Consequences**	**Implemented protective measures**
Working at height	• Falling objects and/or equipment, impacts, crushing,	• Injuries, including very serious ones	• Monitoring signs • Fencing of work areas • Head protection: helmets • Foot protection: anti-perforation - anti-crushing shoes
Use of equipment for handling and lifting materials (forklifts, mobile cranes, mobile elevating platforms, etc.)	Impacts / crushing, running over	• Injuries, including very serious ones	• Presence of signs installed at the entrances of the halls • Follow the standard caution and prudence rules • Means at a walking pace • Fencing of work areas (mobile elevating platforms, mobile cranes, etc.)
Assembly/disassembly operations	• Structural failure	• Injuries, including very serious ones	• Respect for the restrictions on the use of the halls, with regard to floor load-bearing capacity, door dimensions and height limits • Respect of the assembly instructions • Certifications of structures
Presence of working equipment with combustion engine	• Exhaust gases	• Poisoning	• Switching off the engines of stationary vehicles • Use of pipes to discharge fumes outside • Pavilion ventilation
• Presence of materials, equipment, waste, etc. on the floor; • Possible presence of pits without cover; • Presence of irregularities in the floor coverings (torn and/or raised carpet, cellophane, etc.).	• Tripping, falling, cuts, bumps.	• Serious injuries	• Signal open pits and delimit areas • Periodic maintenance of floors • Cleaning of transit areas/aisles • Behave according to the normal caution and prudence rules • Keep floor coverings orderly, if any • Monitoring signs
• Presence of electrical systems; • Presence of processing waste	• Fire	• Burns • Poisoning	• Prohibition without prior authorization of: - introduction of flammable liquids and gases - hot or open flame processes - introduction of heating appliances • No smoking • Removal of waste materials from aisles • Electrical systems in compliance with standards • The materials used for fitting up must be fireproof
Presence of electrical systems;	• Electrocution	• Serious injuries	• Observe the safety signs on the electrical panels and at the points of use • Do not work on electrical systems without prior authorisation • Periodic maintenance of fixed installations • Construction of temporary electrical systems in accordance with the law

Presence of doors and gates also moved automatically	• Generic mechanical risk: crushing, shearing, impact from doors, gates, etc.	• Serious injuries	• Periodic maintenance of windows, doors and gates • Correct use of the locking elements • Monitoring signs

Environmental Risks Sheet n° 6.2			Areas in exhibition assembly/disassembly
Exposed subjects			Personnel in the areas
Period concerned			☒ Assembly ☒ Disassembly ☒ Show ☐ Other
Area			External transit routes
Hazard	**Type of risk**	**Consequences**	**Implemented protective measures**
Use of vehicles in general, for the transport and handling of people and work equipment (forklifts, mobile cranes, mobile elevating platforms, etc.)	• Running over by vehicles, means of transport • Vehicle collision • Collisions/bumps with structures • Possible contacts between work equipment/means used by the various companies	• Injuries, including very serious ones	• Respect for horizontal and vertical signs • Maintain the speed limit of 30 km/h, where necessary adopt a walking pace • Restriction and shifts for vehicles entering the Centre (see Mob./Demob. circular) • Limitation of parking areas • Use of PPE • Respect and application of monitoring signs • Respect of the deadlines indicated in the programme (Gantt) of the works relating to the events • Self-propelled vehicles must proceed absolutely at a walking pace • Prohibition of parking and transit in the manoeuvring areas of the vehicles • Respect for the rules contained in the Highway Code and those established by Fiera Milano SpA contained in the Technical Regulations • Obligation to keep transit areas clear; • Obligation to avoid the disorderly presence of material trying to limit as much as possible the encumbrance, in order to facilitate the transit of persons and means;
Presence of materials, equipment, etc. on the floor.	• Encumbrance of the passage surfaces	• Serious injuries	

Environmental Risks Sheet n° 6.3			Areas during the exhibition
Exposed subjects			Personnel present in the areas, Visitors
Period concerned			☐ Assembly ☐ Disassembly ☒ Show ☐ Other
Area			Indoor and outdoor areas
Hazard	**Type of risk**	**Consequences**	**Implemented protective measures**
Presence of uncovered pits	• Tripping, falling,	• Serious injuries	• Periodic maintenance of floors • Mark open pits and delimit areas • Clean transit routes • Behave according to the normal caution and prudence rules • Keep any floor coverings orderly • Monitoring signs
Structural failure	• Falling structural elements, objects, crushing, impacts	• Injuries, including very serious ones	• Respect for the restrictions on the use of the halls, with regard to floor load-bearing capacity, door dimensions and height limits • Certifications of structures
Presence of electrical systems; Presence of material on display	• Fire	• Burns • Poisoning	• Prohibition without prior authorisation of: - introduction of flammable liquids and gases - hot or open flame processes - introduction of heating appliances • No smoking • Removal of waste materials from aisles • Electrical installations in accordance with the regulations
Presence of electrical systems;	• Electrocution	• Serious injuries	• Observe the safety signs on the electrical panels and at the points of use • Do not work on electrical systems without prior authorisation • Periodic maintenance of fixed installations • The systems serving the stands were built and certified according to the Italian Ministerial Decree 37/08
Presence of vehicles,	• Running over	• Injuries, including very serious ones	• Respect of horizontal and vertical signs • Maintain the speed limit of 30 km/h, where necessary adopt a walking pace • Pavilion crossing control

Environmental Risks Sheet n° 6.4			Outdoor areas not affected by exhibitions
Exposed subjects			Operators, employees
Period concerned			☐ Assembly ☐ Disassembly ☒ Show ☒ Other
Area			External transit routes
Hazard	**Type of risk**	**Consequences**	**Implemented protective measures**
Presence of vehicles,	• Running over by vehicles, means of transport • Collision of vehicles means of transport • Possible contacts between work equipment/means used by different companies	• Serious injuries	• Respect of horizontal and vertical signs • Maintain the speed limit of 30 km/h, where necessary adopt a walking pace • Restriction on access to vehicles in the Centre • Prohibition for pedestrians from walking on the roadway • Use of PPE • Respect for and application of monitoring signs • Respect of the deadlines indicated in the programme (Gantt) of the works relating to the events • Self-propelled vehicles must proceed at a walking pace • Prohibition of parking and transit in vehicle manoeuvring areas • Compliance with the rules contained in the Highway Code and those established by Fiera Milano SpA contained in the Technical Regulations • Obligation to keep transit areas clear; • Obligation to avoid the disorderly presence of material trying to limit as much as possible the encumbrance, in order to facilitate the transit of persons and means;
Presence of waste materials on the floor	• Fall, tripping	• Serious injuries	

The following tables describe how to assess interference risks by Contractors.

Table 1 - Assessment of the predictability of the frequency of occurrence

Through this table it is possible to attribute to each identified hazard factor a "judgement" of temporal predictability supported by logical criteria, formalised on the company's internal historical series, on the national statistics of accidents by sector and globally and on the predictability of the occurrence of the hazard in question, possibly already described in the specific literature.

	PREDICTABILITY OF THE FREQUENCY	DEFINITIONS / CRITERIA
4	HIGH	• A direct correlation between the detectable criticality and the harmful consequences for the worker can be demonstrated. Rebuilding the cause-and-effect link is immediate. • The risk is present during most of the operators' working time and/or simultaneously involves a significant number of operators. • There is extensive literature on this type of risk. • There are repeated and/or already recorded accidents in this company or in similar companies.
3	MEDIUM	• Rebuilding the causal chain between potential damage agents and actual consequences on operators is possible, yet not immediate. • The risk is present for limited periods of the exposure time of the operators or involves the exposure time of a significantly limited part of them. • There are individual sources of literature on this type of risk. • There are various accidents and internal company experiences, not identical but only similar, and/or similar experiences in the sector are described.
2	LOW	• Rebuilding the causal chain is possible, but it is made up of several accidental events linked individually, which are unpredictable. • The risk is present but can only be randomly superimposed on the exposure time of the exposed workers. • There have been no accidents of this type in the company, or at most rare cases that can be assimilated after the event in question can be described. Only a few similar cases have been reported in this sector.
1	VERY LOW	• Rebuilding the causal chain is possible only afterwards and simulations of potential damage would not be operationally sustainable and consistent with the company's business. It is practically impossible to analyse the cause-and-effect link. • The risk is completely random and not easily linked to the working exposure time of the operators. • There have never been any such cases at the company. In the same sector of activity, only very rare comparable and not statistically correlated events have occurred.

Table 2 - Assessment of biological magnitude

Biological magnitude is the assessment of the maximum predictable severity of potential biological damage. A table has also been created, beforehand, to identify possible levels of damage, where the biological magnitude expresses the physical and biological extent of the damage, the severity and duration of its prognosis and the subsequent percentage of residual disability that the unwanted event could cause on potentially present operators.

	BIOLOGICAL MAGNITUDE	DEFINITIONS / CRITERIA
4	VERY SEVERE	• Accident or acute exposure event with lethal and/or totally disabling effects. • Chronic exposure with lethal and/or totally disabling effects. • Involvement of large portions of the body and/or individual vital parts.
3	SEVERE	• Accident or acute exposure event with partially disabling effects. • Chronic exposure with irreversible and/or partially disabling effects. • Involvement of significant vital body parts and/or non-vital impairment of individual parts.
2	MEDIUM	• Accident or acute exposure event with reversible disability. • Chronic exposure with reversible effects.
1	MINOR	• Accident or acute exposure event with rapidly reversible disability. • Chronic exposure with rapidly reversible effects.

As in the table relating to the predictability of the frequency of occurrence, for each level of damage a "judgement" can be obtained which refers to accident statistics, the health competence of experts and the epidemiological, medical and forensic literature.

Table 3 - Estimated risk assessment procedure

For each accidental risk identified during the preliminary phase, the estimated risk analysis was carried out, correlating the "judgements" of the predictability of the biological frequency and magnitude. The assessment took into account that the estimated risk is a function of the two parameters.

	ESTIMATED RISK	DEFINITIONS / CRITERIA
> 12	HIGH	• Extensive or very extensive risks, resulting in serious or very serious damage. • Medium extensive risks, resulting in very serious damage. • Very extensive risks, resulting in medium damage.
12 8	MEDIUM HIGH	• Presence of medium to very extensive risks, resulting in minor to serious damage. • Presence of small to medium extensive risks, resulting in medium to very serious damage.
7 4	MEDIUM	• Presence of very small extensive risks, resulting in serious or very serious damage. • Presence of extensive or very extensive risks, resulting in very little damage. • Presence of small extensive risks, resulting in little damage.
3 2	LOW	• Presence of very small extensive risks, resulting in little or medium damage. • Presence of low to medium extensive risks, resulting in very little damage.
1	VERY LOW	• Presence of very small extensive risks, resulting in very little damage. • Probabilistic absence of risk.

Table 4 - Calculation of the correction factor for the risk level: the control levels

The control is the action on the event and on the context that decreases the area of risk, increases the predictability of a hazard and/or neutralizes the harmful effects of an accident. The presence of a risk control means that, at a cognitive, technical and operational level, the specific risk that cannot be eliminated from a technical and/or business point of view is kept under control by means of special measures (procedures, training, information, special collective protection devices, control and alarm systems).

V LPR	CONTROL LEVEL	DEFINITIONS / CRITERIA
4	HIGH	**Risk with excellent / high control:** • well measured and calculated risk; • undetectable danger; • frequency and magnitude both low or absent; • optimal control measures fully taken.
3	MEDIUM	**Risk with sufficient / medium control:** • risk measured and calculated only partially; • easily detectable danger; • frequency and magnitude both low or medium for both variables; • existing but not fully adopted control measures.
2	LOW	**Risk with mediocre / low control:** • risk not or not fully measured and calculated; • present danger difficult to identify and describe; • medium or relevant frequency or magnitude both individually and for both variables; • insufficient control measures.
1	INSUFFICIENT OR MISSING	**Risk insufficiently controlled:** • risk not measured and calculated; • present danger but not identified or described; • medium or significant frequency and magnitude individually or for both variables; • inconsistent or absent control measures.

Table 5 - Final assessment of the managed risk

Finally, the value of the managed risk is obtained by assessing the effectiveness of the level of control in relation to the estimated risk.

	MANAGED RISK	DEFINITIONS	ACTIONS
1 3	**LOW** **More than controlled or not imposing control.**	Presence of non-significant, low or medium risks, excellently or sufficiently controlled.	**No action**: no need for improvement actions.
4 7	**MEDIUM** **Fairly, sufficiently controlled and/or easily controlled.**	Presence of low, high, fairly/insufficiently controlled risks.	**No intervention, but temporarily monitoring**: no improvement action is needed if the results of subsequent in-depth evaluations are positive. **Recommended interventions and permanent monitoring**: non-urgent improvement actions with long-term planning can be implemented.
8 11	**HIGH** **Fairly controlled and/or difficult to control.**	Presence of medium, high and very high risks, fairly controlled or not controlled.	**Interventions to be implemented and permanent monitoring**: clear but not complex corrective actions to be planned in the medium term are necessary. **Mandatory interventions and permanent monitoring**: corrective actions to be planned with short urgency are necessary.
12	**VERY HIGH** **Poorly or not controlled and/or controllable.**	Presence of high and very high risks, insufficiently controlled or not controlled.	**Immediate interventions, permanent monitoring, urgency and emergency**: immediate corrective and demanding actions are necessary and cannot be delayed.

7. Information on risks specific to processes and risk assessment

7.1 Criteria for drafting the document

The methodology used for the assessment of interference risks consists of some distinct phases:

a) the collection of information on specific risks regarding the activities of each contractor that may cause interference risks, with the consequent development of the relative Sheet;
b) the overall analysis of the interference risks based on the information obtained before;
c) the estimate of the interference risks related to the activities of each contractor;
d) the indication of the prevention measures adopted by the contractors to counter the interference risks;
e) the indication of the prevention and protection measures required by the Customer to remove the interference risks. The prevention and protection measures are listed inside the table n° 7.1 and are issued at all the activities of each contractor.

Table n° 7.1 – Prevention measures to remove the interference risks

- *respect the timing indicated inside the Work Schedule;*
- *require the access authorization to the stand at the RSE of the stand;*
- *verify that the appointed Safety Officers are supervising and monitoring both the correct application of the rules on safety and the provisions contained in this document;*
- *verify that the appointed Safety Officers are complying with their obligation to check the correct safety condition of the ongoing activities and of the working environment, prior to authorize the entry of the workers to the exhibition spaces (working areas);*
- *verify that the appointed Safety Officers are complying with their obligation to keep the transit areas free from obstacles and, when not possible, to prevent a disorderly presence of materials (always in minimal quantities) by limiting the footprint, in order to facilitate the transit;*
- *verify that the appointed Safety Officers, during work at a height, are complying with their obligation to deny the access to the area below and to indicate the danger;*
- *verify that the appointed Safety Officers are checking that the workers will remain distant from suspended loads;*
- *verify that the appointed Safety Officers are complying with their obligation to check than the workers, who removed the cover, had signaled the presence of open pits. It is emphasised the specific obligation to completely close the pits, after the use;*
- *verify that the appointed Safety Officers are complying with their obligation to check than the workers are adopting the utmost caution while moving near open pits;*
- *verify that the appointed Safety Officers are complying with their obligation to check than the workers who drives self-propelled vehicles must proceed absolutely at a walking pace;*
- *verify that the appointed Safety Officers are complying with their obligation to check than no workers will be standing inside or will transit through the vehicle maneuvering areas;*
- *verify that the appointed Safety Officers are complying with their obligation to check than the workers are adopting the common prudential rules while moving and working;*
- *verify that the appointed Safety Officers are complying with their obligation to check than the workers are using proper PPE and are respecting the monitoring signs;*
- *verify that the appointed Safety Officers are complying with their obligation to check than the workers are respecting the provisions and the rules contained in the Technical Regulations of Fiera Milano.*

7.2 List of activities carried out by the Manager's Contractors

The following is a non-exhaustive list of the contractors works in the areas affected by the event:

Contractor Activity	Reference worksheet
Ground marking of the exhibition area	Annex 2.1
Installation of hanging points and fitting of hung structures	Annex 2.2
Carpet laying and removal	Annex 2.3
Construction, connection and activation of the systems for the event	Annex 2.4
Assembly and disassembly of stands and structures in the exhibition area	Annex 2.5
Cleaning of the areas affected by the event	Annex 2.6
Delivery and collection of furniture, accessories, special equipment and heavy handling	Annex 2.7
Delivery and collection of packaging	Annex 2.8
Fire extinguisher control and rental service to Exhibitors	Annex 2.9
Collection hazardous and non-hazardous waste	Annex 2.10
Food and beverage services, catering and trading activities	Annex 2.11
Control, check, porter and reception services	Annex 2.12
Installation and removal of signposting	Annex 2.13
Inspection activities	Annex 2.14

The worksheets containing information on the specific risks inherent in the activities of each contractor that may generate interference, in addition to the prevention measures to be taken, are available in **Annex 2** of this D.U.V.R.I.

8. Safety costs to eliminate or reduce interference

It is deemed that there are specific costs relating to the performance of each individual activity provided for by the Contractors, which can be deduced from the existing contract with the client. These costs refer to the measures adopted to ensure the safety of personnel from the interference risks present during work.
The costs for the event safety that remain excluded and are due to the interference risks caused by the Contractors' activities, refer to:

- Safety coordination meetings
- Control of areas subject to criticality
- Delimitation of areas subject to criticality
- Safety signage

The analytical cost quantification is shown below:

Description	U.M.	Q.tà	Uniti price	price for each pavilion	Pavilions used	Total price
Coordination meetings	hours	5	30 €	150 €	**4**	**600 €**
Delimitation of work areas with white / red tape and safety signs	n°	24	5 €	120 €	**4**	**480 €**
Verification inspections	hours	3	35 €	105 €	**4**	**420 €**

Total Safety cost amount **1500 €**

*** The costs of safety** are one of the most important elements for the protection of the Client in the event of an accident involving a Worker of a contracted company, and not only for the Client; failure to indicate the costs for safety implies the nullity of the contract.
The safety costs to be indicated in the contract are the costs of the measures taken to eliminate or, where this is not possible, minimize the risks to health and safety in the workplace deriving from interference in the work.
The definition of the costs must be: "congruous, analytical for single items, by body or by measure (therefore not by percentage), referring to standard or specialized price lists, or based on price lists or official price lists in force in the area concerned, or on the price list of the customer's security measures ". In particular, "the individual items of safety costs must be calculated considering their cost of use for the supply or service concerned which includes, when applicable, installation and subsequent disassembly, any maintenance and depreciation".

9. Annexes

9.1 Safety documents present on Fiera Milano internet portal

On the Fiera Milano website www.fieramilano.it there is a section dedicated to the event in which documents useful for safety purposes are made available to Exhibitors. The documents can be consulted and downloaded from the dedicated link, in the "Exhibitors / Technical documents" section https://exhibitors.fieramilano.it/.

The documents available and attached are:

- Information report of the Centre Emergency Plan
- Centre description booklet for safety purposes
- Plan of meeting points
- Circular of the provisions for the transit and unloading of vehicles in the Centre
- Evacuation plans for the halls used by the event
- Sheets with the technical characteristics of the pavilions used by the event
- Fiera Milano Technical Regulations
- Regulations for the assembly of raised platforms first floor
- Circular of mobilisation for the access of people and vehicles to the event
- Protocol for combating undeclared work
- Protocol workplace safety
- Disposal for fitting up (DM 22-7_2014)
- Guidelines DUVRI model
- Fac simile DUVRI model
- Declaration of correct fit up
- Declaration of correct fitting up of reaction to fire classified materials
- Waste collection areas for the event
- Rules for separate waste collection Rho

For those who carry out work in the period dedicated to the preparation and/or restoration of the areas (early assembly or later dismantling, compared to the official dates), in addition to the above documentation, is available the D.U.V.R.I. of the Contractors of Fiera Milano, which regulates interferential activities during these phases.

9.2 Safety documents present on Organizer internet site

The Organizer makes this D.U.V.R.I. "updated" on the event website.

9.3 D.U.V.R.I. annexes

Annex 1 contains:

- List of contractors and self-employed workers appointed by Fiera Milano, with the work schedule.
- List of contractors and self-employed workers appointed by the Organiser, with the work schedule. **SE Annex 2** contains:
- Worksheets containing information on the specific risks inherent in the activities of each contractor that may generate interference, in addition to the prevention measures to be taken.